

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE		PAGE OF PAGES 1   4			
2. AMENDMENT/MODIFICATION NO. A0000002		3. EFFECTIVE DATE 08/19/2009		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)		
6. ISSUED BY U.S. Department of Energy EM- Consolidated Business Center 250 E. Fifth Street Suite 500 Cincinnati, OH 45202		7. ADMINISTERED BY (If other than Item 6) U.S. Department of Energy EM Consolidated Business Center 175 Tri County Parkway, Suite D-1 Springdale, OH 45246		CODE		CODE		
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)				9A. AMENDMENT OF SOLICITATION NO. DE-RP30-09CC40017				
				9B. DATED (SEE ITEM 11) 06-24-09				
				10A. MODIFICATION OF CONTRACT/ORDER NO.				
				10B. DATED (SEE ITEM 13)				
CODE		FACILITY CODE						
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>								
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is <input type="checkbox"/> is not extended. Offeror must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning ____1____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.								
12. Accounting and Appropriation Data (If required)								
<b>13. THIS APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>								
CHECK ONE								
<input type="checkbox"/> A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify Authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.								
<input type="checkbox"/> B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.). SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).								
<input type="checkbox"/> C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:								
<input type="checkbox"/> D. OTHER (Specify type of modification and authority)								
<b>E. IMPORTANT:</b> Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office								
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) The purpose of this amendment is to provide revisions to Section L.18 Proposal Preparation Instructions - Volume II – Technical and Management Proposal and Attachment L-5, Offeror Past-Performance Reference Information Worksheet and Questionnaire Instructions.  All other sections of the RFP remain unchanged.								
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remain unchanged and in full force and effect.								
15A. NAME AND TITLE OF SIGNER (Type or print)				16a. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)				
				Kimberly A. Tate				
				Title: Contracting Officer				
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED		
(Signature of person authorized to sign)				(Signature of Contracting Officer)				
NSN 7540-01-152-9070 Previous edition unusable				STANDARD FORM 30 (REV. 10-83) Prescribed by GSA FAR (48 CFR) 53.243				

The purpose of this amendment is to revise the following:

- Section L.1, Introduction/Background
- Section L. 16, Proposal Preparation Instructions – General Information
- Section L.18, Proposal Preparation Instructions - Volume II – Technical and Management Proposal

Changes are **bolded** and underlined. All other sections of the RFP remain unchanged.

## **L.1 INTRODUCTION/BACKGROUND**

This is a solicitation for the D&D Project at the U.S. Department of Energy (DOE) Portsmouth site.

The offeror shall provide written proposal information in a manner that clearly demonstrates its strategy and approach, and provides clear connectivity and traceability within and between its Technical and Management, and Cost and Fee Proposals.

Offerors shall submit Criterion 2, Key Personnel and Organization; Criterion 4, Past Performance; and Criterion 5, Corporate Experience **on or before September 25, 2009, 3pm EST**. Volume I, Offer and Other Documents; Volume II, Technical and Management Proposal; Criterion 1, Technical Understanding and Approach; and Criterion 3, Projectization Approach; and Volume III, Cost and Fee Proposal shall be due **October 20, 2009, 4pm EST**.

## **L.16 PROPOSAL PREPARATION INSTRUCTIONS – GENERAL INFORMATION**

- (a) **Special Proposal Submittal Instructions:** Offerors shall submit proposals for Criterion 2, Key Personnel and Organization; Criterion 4, Past Performance; and Criterion 5, Corporate Experience **September 25, 2009, 3pm EST**. Volume I, Offer and Other Documents; Volume II, Technical and Management Proposal; Criterion 1, Technical Understanding and Approach; and Criterion 3, Projectization Approach; and Volume III, Cost and Fee Proposal shall be submitted **October 20, 2009, 4pm EST**.

## **L.18 PROPOSAL PREPARATION INSTRUCTIONS - VOLUME II – TECHNICAL AND MANAGEMENT PROPOSAL**

Criterion 2 - Key Personnel and Organization (Written Proposal Information and Oral Interview).

### **Written Proposal Information:**

**NOTE: Receipt of information on Criterion 2 is due September 25, 2009, 3pm EST.**

The offeror shall propose a Program Manager for the Portsmouth D&D Project as Key Personnel. The offeror shall submit its list of additional Key Personnel as part of the

Written Proposal Information as shown in Section L, Attachment L-2, List of Key Personnel. Upon award, the List of Key Personnel will become part of the Section H clause titled, Key Personnel.

The offeror shall submit written resumes using the format provided in Section L, Attachment L-4 titled, Key Personnel Standard Resume Format, for each proposed Key Person. The resumes shall describe the Key Personnel's suitability for the proposed position(s) based on education, leadership, and relevant experience. The resumes shall describe how work experience relates to work similar to that described in the PWS, the number of years of progressively responsible experience as a supervisor (and the number of people supervised), and capability to function effectively in his/her proposed position.

Each resume shall not exceed three (3) pages in length, with the exception of the resume for the Program Manager, which may not exceed four (4) pages.

The offeror shall submit a signed Letter of Commitment from each proposed Key Person, which states that the information contained in the resume submitted as part of the proposal is true and correct, and that the individual will accept the proposed position. Letters of Commitment shall also include a statement that the Key Person will work in the proposed position for two years. The Letter of Commitment shall state:

**"I hereby certify that the resume submitted as part of the proposal is true and correct, and \_\_\_\_\_ (insert name of individual proposed) will accept the proposed position) if \_\_\_\_\_ (insert name of contractor) receives the award and will perform in the proposed position for a period of not less than two years from the date of award."**

The offeror shall provide its rationale for its proposed organizational structure to execute the PWS requirements. The offeror shall describe the suitability of the proposed Key Personnel position(s) relative to the proposed organizational structure, including roles, responsibilities, authorities, lines of communication, and interfaces with DOE and others.

The offeror shall describe the features and benefits of any and all performing entities (e.g., subcontractors, and/or members of a joint venture or LLC). If a Joint Venture or an LLC, the offeror shall describe its operating agreement and whether or not the Joint Venture or LLC will be populated or unpopulated.

Additionally, the offeror shall describe any previous experience working together, including team members and Key Personnel.

#### Oral Interview:

The offeror's proposed Program Manager shall participate in an oral interview with DOE as part of the offeror's Technical and Management Proposal. The interview will be conducted using a question and answer format to demonstrate the Program Manager's suitability for the proposed position.

Questions to be used in the interview will not be provided to the offeror in advance. The interview will have a duration of up to two (2) hours. Offeror attendees for the oral

presentation shall be limited to the proposed Program Manager. Other officers, employees, consultants, agents, or representatives may not attend.

The oral interview will be oral in format only. No pre-prepared slide or video presentations will be allowed during the oral interview; however, the Program Manager may use DOE-provided flipcharts. The offeror may not use any electronic communication and/or presentation media during any part of the oral interview.

The oral interview will not constitute "communications" or "discussions" as defined in FAR Part 15, Contracting by Negotiation. The oral interview shall not be used to cure deficiencies or weaknesses in the initial offer or written proposal information previously submitted. Revisions to the oral interview are not anticipated.

The location and logistics will be provided by the CO upon receipt of the offeror's Notice of Intent to Offer.

#### Criterion 4 – Past Performance (Written Proposal Information)

**NOTE: Receipt of Past Performance information is due September 25, 2009, 3pm EST.**

The offeror shall provide past performance information for the prime contractor, teaming partner(s), and major subcontractor(s) that will perform major or critical aspects of the PWS. If the offeror proposes to perform any scope described in the PWS, by an entity(ies) other than itself, the offeror shall identify other entity(ies), sections of the PWS to be performed by that entity(ies), and provide relevant past performance of that entity(ies). The offeror bears the burden of demonstrating the acceptability of its past performance; therefore, the offeror is required to provide sufficient data for the Government to properly evaluate the past performance. If the offeror is a newly formed entity, the offeror shall provide the relevant experience information for each of the members of the Joint Venture, LLC, or any other teaming arrangement as described in FAR Subpart 9.6, Contractor Team Arrangements.

Information submitted under the past performance evaluation criterion shall correspond to and cross reference information submitted under the corporate experience evaluation criterion. The offeror shall identify contracts or projects that are most similar in terms of contract type, size, scope, and complexity to the PWS that are currently being performed or have been performed within the past five (5) years. Scope is defined as the type of work (e.g., facility S&M, facility D&D, waste management, groundwater remediation, soil remediation, or project support activities such as project control, ESH&Q, or regulatory). Complexity is defined as performance challenges (e.g., types of waste, nuclear and radioactive environment, or regulatory environment). Contracts or projects identified may include federal, state, and local Government and commercial customers.

The offeror shall submit the Section L Attachment, Offeror Past Performance Reference Information Worksheet and Questionnaire, with the proposal for each member of the offeror's team. The offeror shall send the Past Performance Letter and Questionnaire included in the Section L Attachment, Offeror Past Performance Reference Information Worksheet and Questionnaire, to the references for the projects/contracts submitted

(provide to both the technical and contracting points of contact). The offerors should convey to its references that questionnaires should be submitted 60 days from RFP release. Offerors shall be responsible for ensuring that references complete and return Past Performance Questionnaires to the Government on time; Past Performance Questionnaire must be submitted directly from the reference to the government.

The offeror shall submit its ESH&Q past performance information for the year-to-date and the past five years required by Section L Attachment titled, ESH&Q Past Performance Indicators. One attachment shall be submitted for the offeror as well as for each major subcontractor and each member of joint ventures, LLC or other teaming arrangement newly formed for purposes of performing this contract, if any.

As past performance information is proprietary source selection information, the Government will only discuss past performance information directly with the prospective prime contractor, team member or subcontractor that is being reviewed. If there is a problem with a proposed subcontractor's or team member's past performance, the prime can be notified of a problem, but no details will be discussed without the subcontractor's permission.

#### Criterion 5 - Corporate Experience (Written Proposal Information)

**NOTE: Receipt of Corporate Experience information is due September 25, 2009, 3pm EST.**

The offeror shall submit its relevant experience (e.g., contract type, size, scope, and complexity) similar to the work described in the PWS. The offeror shall provide specific examples of relevant experience, identified by team member when applicable. If the offeror proposes to have portions of the work identified in the PWS performed by an entity(ies) other than itself, the offeror shall provide the identity of the other entity(ies), the section(s) of the PWS to be performed by that entity(ies), and relevant information concerning the experience of the entity(ies).

The offeror shall provide examples of offeror's capability to perform the work described in the PWS, experience in problem-solving, experiences in working with stakeholders, Citizens Advisory Boards, and regulatory agencies at the state and federal level, and experience with the management and integration of regulatory requirements and agreements.

The offeror shall provide relevant experience information for those contracts specified above in past performance for the offeror, the offeror's team members, and other performing entity(ies). If the offeror is a newly formed entity, the offeror shall provide the relevant experience information for each of the members of the Joint Venture, LLC, or any other teaming arrangement as described in FAR Subpart 9.6, Contractor Team Arrangements. These contracts must have been performed within the last five (5) years or are currently being performed. The corporate experience information must be from the same contracts provided in the past performance information.